**Job Title:** Multi-sports Youth Worker

**Salary:** £11.44 - £13.10 (depending on experience)

**Location:** Across BLGC sites

**Reports to:** Sports Development Manager

**Contract:** Part time, permanent

**Hours:** Evenings and weekends

**The Charity**

Bolton Lads & Girls Club (BLGC) is an innovative, dynamic and progressive children and young people’s charity based in Bolton. Established in 1889, our mission statement is “to enable children and young people, especially those from disadvantaged backgrounds, to live happier, healthier and positive lives by providing somewhere to go that's safe and modern, something to do that is inspiring and engaging, and someone to talk to when they need it the most”.

Open 51 weeks of the year, we provide a vast array of opportunities to improve the lives of our 4,000 active members through universal and targeted services. We employ around 100 people and have the support and commitment of 100 volunteers. Over the last few years we have seen the demand for our services increase significantly and we’ve set ourselves a target to help more young people than ever. It’s an exciting time to join BLGC a recently accredited Great Place To Work!

**Our Vision and Mission**

**Vision**

Every young person in Bolton has the opportunity to be the best they can be.

**Mission**

We will provide great places to go, positive things to do, and people that care.

**Our Key Principles**

* Keep things simple.
* Always do the right thing.
* Offer excellent customer service.
* Provide an environment for people to be the best they can be.
* Be exceptional in the moments that matter.

**Our Values**

**Driven** **Caring**

We don’t give up and we do whatever it takes. Genuine people who care make the difference.

**Empowering Excellence**

We enable people to be the best they can be. We aim to deliver the highest standards of service and continuously improve through robust quality assurance and innovation.

**Fun**

If you enjoy what you do, you do it better! Work is

serious and we do it with a smile on our face.

**About the role**

Are you an enthusiastic, dedicated and creative individual who has the drive and commitment to improve young people’s health and wellbeing through sports and physical activity. Are you a current student or recent graduate of a sports degree with a passion for sports development and coaching. Do you have an understanding of health and safety issues that affect the day-to-day running of sports and physical activities with children and young people. Do you have a flair for engaging young people and building positive relationships through role modelling.

**Main Responsibilities**

* To plan, develop and deliver high-quality, effective and appropriate diverse sports sessions across BLGCs sites which are exciting, safe, challenging, and developmental.
* Work collaboratively with colleagues across the team to ensure that the activities and opportunities are tailored to specific needs and interests of the children and young people and that there is a consistency in quality of the offer and its delivery.
* Ensure programmes meet the needs of the existing and new members, engages a diverse range of children and young people from across Bolton and support and encourage their active participation and continual development.
* Ensure the sports delivery is carried out in a planned, systematic, coordinated and evaluated way.
* Use sports activities in a way that promotes social, emotional, and physical development.
* To work alongside play and youth workers and young leaders to plan and deliver activities.
* To work flexibly to ensure the needs of young people are met, including children and young people and those with disabilities or additional needs.
* To encourage and maintain positive behaviour during sessions.
* To report any behaviours, conversations or comments which are inappropriate within a setting for children and young people.
* Ensure all KPI’s and outcomes are being met in line with funding requirements.
* To promote a positive image of the club throughout your work.
* To ensure any volunteer is made to feel an integral part of the BLGC ‘family’
* To take part in professional development and training opportunities related to the role.
* To understand and adhere to BLGC policies and procedures at all times with particular emphasis on equal opportunities, health and safety and safeguarding.
* To undertake any other work requested by your line manager.

**Person Specification:**

**Applicants should be able to demonstrate that they can meeting the following:**

|  |  |  |
| --- | --- | --- |
| **Selection Criteria**  **A=Application / I=Interview** | **Essential or Desirable** | **Method of Assessment A/I** |
|  | | |
| **Education & Qualifications** |  |  |
| Sports Qualification or working towards one | E | A/I |
| NGB coaching qualification or working toward one | E | A/I |
| **Experience** |  |  |
| Experience of delivering sports activities with children and young people | E | A/I |
| Experience of delivering taking part in events and competitions | D | A/I |
| Able to communicate effectively with children and young people | E | I |
| Ability to coach, mentor and inspire young people to take part in physical activity | E | I |
| Experience and planning and evaluating sports and physical activities | D | A/I |
| Experience of working in a team | E | I |
| In delivering sports with young people with disabilities and additional needs | D | A/I |
| **Skills and Knowledge** |  |  |
| An understanding of safeguarding and ability to follow safeguarding policy and procedure | E | I |
| An understanding of health and safety in sports and ability to follow policy and procedures | E | I |
| Excellent verbal communication skills and ability to engage with a rand of audiences. | E | A/I |
| Good written skills | D | A |
| Ability to multi-task, think creatively, problem solve, make swift and sensible decisions and prioritise tasks | E | A/I |
| Proven record of working in a team | E | I |
| **Personal Attributes** |  |  |
| Confident, motivated and enthusiastic, with a positive ‘can do’ attitude | E | A/I |
| A self-starter, able and willing to embrace projects and opportunities and work independently | E | A/I |
| Flexible approach to working including evenings and weekends | E | I |
| Committed to a culture of continuous improvement | E | I |

**Are you interested in joining the team?**

**To apply please download our application form from the vacancies section on our website** [**https://www.blgc.co.uk/get-involved/jobs/**](https://www.blgc.co.uk/get-involved/jobs/)

In addition, please provide the following information:

* Confirmation you are eligible to work in the UK (the successful candidate will be required to provide documentary evidence before a job offer is confirmed);
* Any reasonable adjustments we can make to assist you in your application for the selection process.
* In accordance with our Child Protection and Safeguarding procedures, this position requires an Enhanced DBS

Please note that CVs will not be considered.

**Why join Team BLGC?**

BLGC is a great place to work, we work hard, but we have fun! We change and save the lives of thousands upon thousands of children, young people and families. In addition, we also offer the following:

* Flexible working opportunities
* Generous leave benefits
* Health Care Plan
* Contributory pension scheme
* On site gym
* Birthday leave
* Enhanced Compassionate Leave
* Enhanced Maternity Pay